

Real-Time Job Demand: January/February 2015



Economic Growth Region 6

Blackford, Delaware, Fayette, Henry, Jay, Randolph, Rush, Union, Wayne



INDIANA
WORKFORCE
DEVELOPMENT
AND ITS **WorkOne** CENTERS

Industry Focus: Professional, Scientific, and Technical Services

Top Job Openings for Economic Growth Region 6

Occupation Title	Other Common Job Titles	Job Description	Entry Level Wage	Experienced Wage	Minimum Education Required
Accountants and Auditors	Accounting Manager, Accounting Officer, Accounting Supervisor, Business Analyst, Certified Public Accountant (CPA), Cost Accountant, Financial Reporting Accountant, Assurance Manager, Assurance Senior, Audit Manager, Audit Partner, Auditor-in-Charge, Deputy for Audit, Financial Auditor	Examine, analyze, and interpret accounting records to prepare financial statements, give advice, or audit and evaluate statements prepared by others. Install or advise on systems of recording costs or other financial and budgetary data.	\$39,359	\$77,098	Bachelor's degree
Software Developers, Applications	Application Integration Engineer, Applications Developer, Business Systems Analyst, Computer Consultant, Programmer Analyst, Software Architect, Software Developer, Software Development Engineer, Software Engineer, Technical Consultant	Develop, create, and modify general computer applications software or specialized utility programs. Analyze user needs and develop software solutions. Design software or customize software for client use with the aim of optimizing operational efficiency.	\$51,961	\$86,134	Bachelor's degree
Maintenance and Repair Workers, General	Building Maintenance Mechanic, Building Mechanic, Equipment Engineering Technician, Facilities Manager, Maintenance Engineer, Maintenance Man, Maintenance Mechanic, Maintenance Supervisor, Maintenance Technician	Perform work involving the skills of two or more maintenance or craft occupations to keep machines, mechanical equipment, or the structure of an establishment in repair.	\$23,005	\$40,088	High school diploma or equivalent

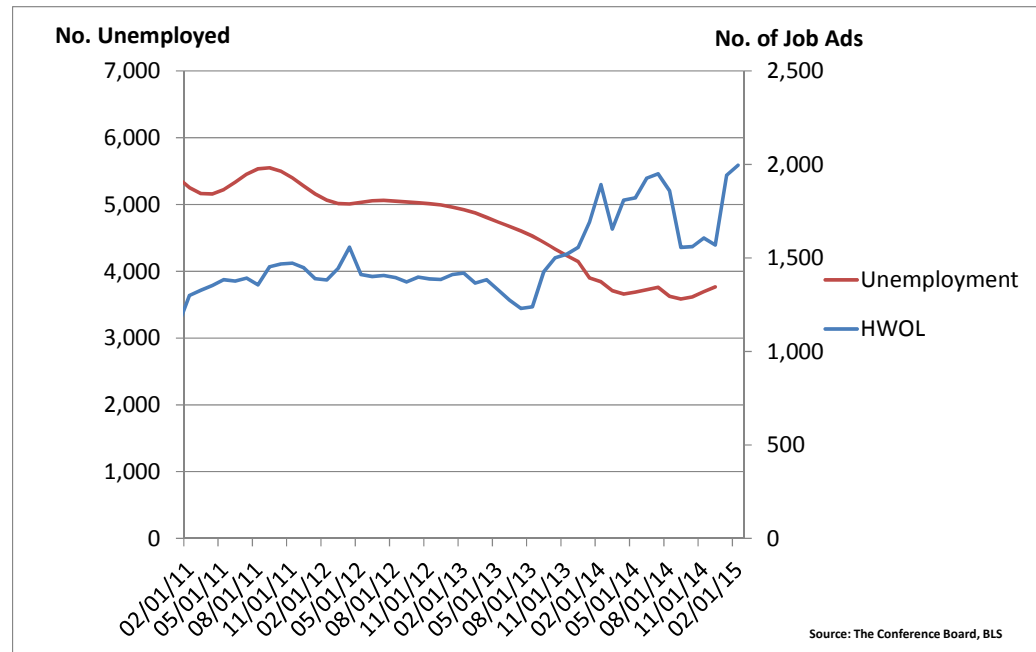
Occupation Title	Other Common Job Titles	Job Description	Entry Level Wage	Experienced Wage	Minimum Education Required
Customer Service Representatives	Account Manager, Account Representative, Call Center Representative, Client Services Representative, Customer Care Representative (CCR), Customer Service Agent, Customer Service Representative (Customer Service Rep), Customer Service Specialist, Member Services Representative, Sales Facilitator	Interact with customers to provide information in response to inquiries about products and services and to handle and resolve complaints.	\$21,070	\$39,709	Less than high school
Network and Computer System Administrators	Information Technology Director (IT Director), Information Technology Manager (IT Manager), Information Technology Specialist (IT Specialist), Local Area Network Administrator (LAN Administrator), Network Administrator, Network Engineer, Network Manager, Network Specialist, Systems Administrator, Systems Engineer	Install, configure, and support an organization's local area network (LAN), wide area network (WAN), and Internet systems or a segment of a network system. Monitor network to ensure network availability to all system users and may perform necessary maintenance to support network availability.	\$39,112	\$69,762	Bachelor's degree
Receptionists and Information Clerks	Clerk Specialist, Community Liaison, Front Desk Receptionist, Greeter, Member Service Representative, Office Assistant, Receptionist, Scheduler, Senior Receptionist, Unit Assistant	Answer inquiries and provide information to the general public, customers, visitors, and other interested parties regarding activities conducted at establishment and location of departments, offices, and employees within the organization.	\$18,187	\$26,434	High school diploma or equivalent

Occupation Title	Other Common Job Titles	Job Description	Entry Level Wage	Experienced Wage	Minimum Education Required
Medical Assistants	Certified Medical Assistant (CMA), Chiropractor Assistant, Clinical Assistant, Doctor's Assistant, Medical Assistant (MA), Medical Office Assistant, Ophthalmic Technician, Optometric Assistant, Optometric Technician, Registered Medical Assistant (RMA)	Perform administrative and certain clinical duties under the direction of a physician. Administrative duties may include scheduling appointments, maintaining medical records, billing, and coding information for insurance purposes. Clinical duties may include taking and recording vital signs and medical histories, preparing patients for examination, drawing blood, and administering medications as directed by physician.	\$20,902	\$30,476	Postsecondary non-degree award
Lawyers	Assistant Attorney General, Assistant Counsel, Associate, Associate Attorney, Attorney, City Attorney, County Attorney, Deputy Attorney General, Lawyer, Partner	Represent clients in criminal and civil litigation and other legal proceedings, draw up legal documents, or manage or advise clients on legal transactions. May specialize in a single area or may practice broadly in many areas of law.	\$41,374	\$97,597	Doctoral or professional degree
Public Relations Specialists	Account Executive, Communications Director, Communications Specialist, Corporate Communications Specialist, Media Relations Specialist, Public Affairs Specialist, Public Information Officer, Public Information Specialist, Public Relations Coordinator, Public Relations Specialist (PR Specialist)	Engage in promoting or creating an intended public image for individuals, groups, or organizations. May write or select material for release to various communications media.	\$31,887	\$54,122	Bachelor's degree
Retail Salespersons	Sales Associate, Sales Consultant, Sales Clerk, Sales Person, Customer Assistant, Clerk, Sales Representative, Design Consultant, Salesman, Bridal Consultant	Sell merchandise, such as furniture, motor vehicles, appliances, or apparel to consumers.	\$16,932	\$26,218	Less than high school

Key Hiring Employers	Key Hiring Industries
H&R Block	All Other Professional, Scientific, and Technical Services
Meridian Services	Tax Preparation Services
Trilogy Health Services	Photography Studios, Portrait
Lifetouch	Other Scientific and Technical Consulting Services
TS TECH INDIANA, LLC	Other Management Consulting Services
Economic Development	Landscape Architectural Services
Jay-Crew Landscape	Engineering Services
Portrait Innovations	Offices of Certified Public Accountants
Caring Services Inc	Custom Computer Programming Services
Sterling Engineering, Inc	Veterinary Services

Certifications in Demand	Hard Skills In Demand
Driver's License	Behavioral health
Certified Registered Nurse	Tax preparation
Certified Public Accountant	Quality control
Certified Practical Nurse, Long-term care	User Experience design
Certification in Cardiopulmonary Resuscitation	Bilingual
Certified in Long Term Care	IEA Software Emerald
Certified in Nursing Administration	Quality Assurance
Certified Nursing Assistant	Geriatrics
Licensed marriage and family therapist	Microsoft ASP.NET
Marriage Family Therapist	Asynchronous JavaScript and XML

Supply vs. Demand (Muncie MSA)



Sources

1. **Job Postings, Top Employers, Industries, Skills, and Certifications:** The Conference Board: Help Wanted OnLine. The Help-Wanted Online (HWOL)[®] Data Series is a job market vacancy listing that provides data collected from online job board sources throughout the U.S., including Indiana Career Connect. IndianaCAREERConnect.com is the state of Indiana's free service to benefit individuals and employers.
2. **Wages:** Occupational Employment Statistics, Indiana Department of Workforce Development
3. **Education:** Bureau of Labor Statistics
4. **Job Titles and Descriptions:** O*NET Online



The Indiana Department of Workforce Development serves the worker and the employer to ensure workplace success. DWD is committed to innovating and invigorating Indiana's economic future. Primary services include Work One career centers, unemployment insurance, labor market information, regional workforce strategies, and professional training.

For more regional labor market information, please contact your Regional Market Analyst:

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