

Real-Time Job Demand: January/February 2015



Economic Growth Region 7

Clay, Parke, Putnam, Sullivan, Vermillion and Vigo Counties



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Spotlight on Frequent Job Openings in Professional, Scientific and Technical Services for EGR 7

Occupation Title	Other Common Job Titles	Job Description	Entry Level Wage	Experienced Wage	Minimum Education Required
Accountants and Auditors	Accountant, Accounting Manager, Accounting Officer, Accounting Supervisor, Business Analyst, Certified Public Accountant (CPA), Cost Accountant, Financial Reporting Accountant, General Accountant, Staff Accountant, Assurance Manager, Assurance Senior, Audit Manager, Audit Partner, Auditor, Auditor-in-Charge, Deputy for Audit, Financial Auditor, Internal Audit Director, Internal Auditor	Examine, analyze, and interpret accounting records to prepare financial statements, give advice, or audit and evaluate statements prepared by others. Install or advise on systems of recording costs or other financial and budgetary data.	\$33,603	\$66,510	Bachelor's Degree
Business Teachers, Postsecondary	Associate Professor, Business Administration Professor, Business Instructor, Business Office Technology Instructor, Business Professor, Faculty Member, Instructor, Management Professor, Marketing Professor, Professor	Teach courses in business administration and management, such as accounting, finance, human resources, labor and industrial relations, marketing, and operations research. Includes both teachers primarily engaged in teaching and those who do a combination of teaching and research.	\$36,560**	\$117,120**	Master's Degree
Retail Salespersons	Sales Associate, Sales Consultant, Sales Clerk, Sales Person, Customer Assistant, Clerk, Sales Representative, Design Consultant, Salesman, Bridal Consultant	Sell merchandise, such as furniture, motor vehicles, appliances, or apparel to consumers.	\$16,907	\$25,896	High School Diploma

Occupation Title	Other Common Job Titles	Job Description	Entry Level Wage	Experienced Wage	Minimum Education Required
Engineering Teachers, Postsecondary	Adjunct Professor, Assistant Professor, Associate Professor, Chemical Engineering Professor, Electrical Engineering Professor, Engineering Instructor, Engineering Professor, Instructor, Mechanical Engineering Professor, Professor	Teach courses pertaining to the application of physical laws and principles of engineering for the development of machines, materials, instruments, processes, and services. Includes teachers of subjects such as chemical, civil, electrical, industrial, mechanical, mineral, and petroleum engineering. Includes both teachers primarily engaged in teaching and those who do a combination of teaching and research.	\$51,360**	\$123,870**	Master's Degree
Health Specialties Teachers, Postsecondary	Assistant Professor, Associate Professor, Clinical Education Academic Coordinator, Clinical Professor, Clinical Sciences Professor, Instructor, Lecturer, Occupational Therapy Professor, Physical Therapy Professor, Professor	Teach courses in health specialties, in fields such as dentistry, laboratory technology, medicine, pharmacy, public health, therapy, and veterinary medicine.	\$48,955	\$77,254	Master's Degree
English Language and Literature Teachers, Postsecondary	Assistant Professor, Assistant Professor of English, Associate Professor of English, English Instructor, English Professor, General Education Instructor, Humanities Professor, Instructor, Professor, Professor of English	Teach courses in English language and literature, including linguistics and comparative literature. Includes both teachers primarily engaged in teaching and those who do a combination of teaching and research.	\$39,857	\$77,700	Master's Degree
Nursing Assistants	Certified Medication Aide (CMA), Certified Nurse Aide (CNA), Certified Nurse's Aide (CNA), Certified Nursing Assistant (CNA), Geriatric Nursing Assistant (GNA), Licensed Nursing Assistant (LNA), Nurses' Aide, Nursing Aide, Nursing Assistant, State Tested Nursing Assistant (STNA)	Provide basic patient care under direction of nursing staff. Perform duties such as feed, bathe, dress, groom, or move patients, or change linens. May transfer or transport patients. Includes nursing care attendants, nursing aides, and nursing attendants.	\$18,308	\$25,835	High School Diploma

Occupation Title	Other Common Job Titles	Job Description	Entry Level Wage	Experienced Wage	Minimum Education Required
Executive Secretaries and Executive Administrative Assistants	Administrative Aide, Administrative Assistant, Administrative Associate, Administrative Coordinator, Administrative Secretary, Executive Administrative Assistant, Executive Assistant, Executive Secretary, Office Manager, Secretary	Provide high-level administrative support by conducting research, preparing statistical reports, handling information requests, and performing clerical functions such as preparing correspondence, receiving visitors, arranging conference calls, and scheduling meetings. May also train and supervise lower-level clerical staff.	\$28,864	\$46,769	Post-Secondary Vocational Training
Receptionists and Information Clerks	Clerk Specialist, Community Liaison, Front Desk Receptionist, Greeter, Member Service Representative, Office Assistant, Receptionist, Scheduler, Senior Receptionist, Unit Assistant	Answer inquiries and provide information to the general public, customers, visitors, and other interested parties regarding activities conducted at establishment and location of departments, offices, and employees within the organization.	\$19,076	\$27,491	High School Diploma
Computer Systems Analysts	Applications Analyst, Business Analyst, Business Systems Analyst, Computer Analyst, Computer Systems Analyst, Computer Systems Consultant, Information Systems Analyst (ISA), Programmer Analyst, Systems Analyst, Systems Engineer	Analyze science, engineering, business, and other data processing problems to implement and improve computer systems. Analyze user requirements, procedures, and problems to automate or improve existing systems and review computer system capabilities, workflow, and scheduling limitations. May analyze or recommend commercially available software.	\$39,747	\$65,987	Bachelor's Degree

Key Hiring Employers	Key Hiring Industries
<ul style="list-style-type: none"> ▪ Indiana State University ▪ Trilogy Health Services ▪ H&R Block ▪ Portrait Innovations ▪ Lamar Advertising Company ▪ HCA - The Healthcare Company ▪ Exceptional Living Centers ▪ Co-Alliance LLP ▪ Terre Haute Area local employer ▪ Wright, Shagley and Lowery, P.C. 	<ul style="list-style-type: none"> ▪ Human Resources Consulting Services ▪ All Other Professional, Scientific, and Technical Services ▪ Tax Preparation Services ▪ Other Scientific and Technical Consulting Services ▪ Photography Studios, Portrait ▪ Outdoor Advertising ▪ Administrative Management and General Management Consulting Services ▪ Offices of Lawyers

<i>Top Skills in Demand</i>	<i>Top Certifications in Demand</i>
<ul style="list-style-type: none"> ▪ Tax preparation ▪ Geriatrics ▪ User Experience design ▪ Bilingual ▪ IEA Software Emerald ▪ Linux ▪ Hypertext Preprocessor ▪ Practical Extraction and Reporting Language ▪ Systems Integration ▪ System architecture 	<ul style="list-style-type: none"> ▪ American Board of Dermatology ▪ Driver's License ▪ Certification in Cardiopulmonary Resuscitation ▪ Licensed Practical Nurse ▪ Certified Practical Nurse, Long-term care ▪ Certified in Long Term Care ▪ English as Second Language ▪ Teaching English as a Second Language ▪ English as a Foreign Language ▪ Special Education



Sources

1. **Job Postings, Top Employers, Industries, Skills and Certifications:** The Conference Board: Help Wanted OnLine. The Help-Wanted Online (HWOL)® Data Series is a job market vacancy listing that provides data collected from online job board sources throughout the U.S., including Indiana Career Connect. IndianaCareerConnect.com is the state of Indiana's free service to benefit individuals and employers.
2. **Wages:** Occupational Employment Statistics, Indiana Department of Workforce Development. **State wages were used if Regional wages were not available.
3. **Education:** U.S. Bureau of Labor Statistics
4. **Job Titles and Descriptions:** O*NET Online



HOOSIERS BY THE NUMBERS

Your source for workforce data from the Indiana Department of Workforce Development

The Indiana Department of Workforce Development serves the worker and the employer to ensure workplace success. DWD is committed to innovating and invigorating Indiana's economic future. Primary services include Work One career centers, unemployment insurance, labor market information, regional workforce strategies, and professional training.

For more regional labor market information, please contact your Regional Market Analyst:

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